



The cooperation with Afb gGmbH in your report in compliance with GRI Standards

Your partnership with Afb gGmbH is relevant for several sustainability disclosures according to the Guidelines by the Global Reporting Initiative (GRI) in the new version of GRI Standards. We prepared the following text block for you to report about your cooperation with Afb and fulfill three disclosures according to GRI Standards at the same time.

Text block:

In cooperation with Afb gGmbH we take care of our used IT-hardware's "end of life". Afb receives our used IT-hardware that we no longer require. As long as data security is ensured all devices are remarketed by Afb to guarantee a second life. All other goods are recycled so that the resources can be used again.

By giving devices a second life the period of use is prolonged and the production of new products substituted. Thereby, emissions, metals and energy are saved. The process of disposal is monitored by Afb. Last year, an amount of ... kg of hardware was collected by Afb. Of that a total of ... % of devices were prepared to be resold. The other ... % of goods is being disposed and all resources recycled [**Disclosure 301-1, 301-2**].

Afb additionally provides indicators on the partnerships social and environmental impact. These indicators are verified by a study by Technical University of Berlin. Last year, Afb confirmed a saving of ... kg of iron equivalents, ... kWh energy and ... kg of CO₂ equivalents. This measure reduces the environmental consequences of our products and services, since not only valuable resources are saved, but also the emission- and energy-consuming production of new hardware is avoided. This is one (of several) reduction initiative(s) to reduce our scope 3 emissions [**Disclosure 305-5**].

Furthermore, Afb is a not-for-profit company, which employs 49 % people with disability. Afb as regional partner supports the awareness of these people's problems at the primary labor market. With our partnership we took over sponsorships for ... jobs for people with disability throughout the last year [**Disclosure 413-1**].

You can find the certificate on social and environmental outcome by Afb on our homepage at (please insert link here).

Appendix

The following list contains the requirements for the relevant disclosures according to the GRI Standards. You can find the complete requirements for a sustainability report according to the GRI Standards Guidelines at the GRI website (<https://www.globalreporting.org/standards/>).

GRI 301: MATERIALS

Disclosure 301-1: Materials used by weight or volume

- a. Total weight or volume of materials that are used to produce and package the organization's primary products and services during the reporting period, by:
 - i. non-renewable materials used;
 - ii. renewable materials used.

Disclosure 301-2: Recycled input materials used

- a. Percentage of recycled input materials used to manufacture the organization's primary products and services.



GRI 305: EMISSIONS

Disclosure 305-5: Reduction of GHG emissions

- a. GHG emissions reduced as a direct result of reduction initiatives, in metric tons of CO₂ equivalent.
- b. Gases included in the calculation; whether CO₂, CH₄, N₂O, HFCs, PFCs, SF₆, NF₃, or all.
- c. Base year or baseline, including the rationale for choosing it.
- d. Scopes in which reductions took place; whether direct (Scope 1), energy indirect (Scope 2), and/or other indirect (Scope 3).
- e. Standards, methodologies, assumptions, and/or calculation tools used.

GRI 413: Local Communities

Disclosure 413-1: Operations with local community engagement, impact assessments, and development programs

- a. Percentage of operations with implemented local community engagement, impact assessments, and/or development programs, including the use of:
 - i. social impact assessments, including gender impact assessments, based on participatory processes;
 - ii. environmental impact assessments and ongoing monitoring;
 - iii. public disclosure of results of environmental and social impact assessments;
 - iv. local community development programs based on local communities' needs;
 - v. stakeholder engagement plans based on stakeholder mapping;
 - vi. broad based local community consultation committees and processes that include vulnerable groups;
 - vii. works councils, occupational health and safety committees and other worker representation bodies to deal with impacts;
 - viii. formal local community grievance processes.

Contact Afb

If you have any questions, please contact our Corporate Responsibility Team in Germany:

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Contact Scholz & Friends Reputation

This document was created in cooperation with the CSR consultancy Scholz & Friends Reputation. For further information on CSR-Reporting and the European reporting guideline on non-financial information, please contact:

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